## Finals are almost here! Below are some test-taking and studying tips to help with the process.

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<th>TIME MANAGEMENT</th>
<th>READ IT LOUD AND CLEAR</th>
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<td>When in the exam, divide up the available time appropriately, leaving more time to spend on questions with more points allocated to them. It may seem obvious, but students frequently forget this important step.</td>
<td>Read the question carefully – in fact, read it twice – and make sure that you answer the question that is written on the paper, even if it is not quite what you have prepared for.</td>
<td>Draw diagrams and pictures and make tables of your information. They will be much easier to remember and are easier to distinguish in your mind than pages of similar looking notation.</td>
<td>Avoid talking about the exam subject on the morning of the exam – it will only make you stressed. Somebody is bound to mention a topic you are not feeling confident about and it will not help your peace of mind.</td>
<td>If you run out of time, writing rough plans for answers to any remaining questions may gain you points.</td>
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### NO PEEKING!
Looking around to see what your friends are doing in an exam hall will only serve to distract them and you. If everybody else is working then it generally means you should be too.

### CHECK AND RECHECK
Once you have finished an exam, reread and recheck your work. Examiners appreciate fluency and coherence in answer structure and this can only be gauged by reading what you have written in its entirety. Allow time at the end to do this if possible.

### DIAGRAMS AND TABLES

- Draw diagrams and pictures and make tables of your information. They will be much easier to remember and are easier to distinguish in your mind than pages of similar looking notation.

### MNEMONICS
Mnemonics are a good way of remembering important phrases or quotes by using abbreviations, words or rhyming phrases.

### The UWMC Library has Expanded Hours for Finals!

- **May 16**—7:45am-9:00pm
- **May 17**—7:45am-4:00pm
- **May 18**—7:45am-4:00pm
- **May 19**—3:00pm-9:00pm
- **May 20**—7:45am-9:00pm
- **May 21**—7:45am-4:00pm

Restroom Readers can be accessed electronically online through the UWMC Library’s homepage.

These tips were taken from the ebook (which can be accessed through the library catalog) Exam-busting Tips: How to Pass Exams the Easy Way by Nick Atkinson