Athletic Committee Bylaws

A standing committee of the University of Wisconsin—Marathon County (UWMC) Collegium

A. Membership: As stipulated in the UWMC Constitution, membership on the committee is as follows:

1. Two faculty members including the Faculty Representative to the Wisconsin Collegiate Conference (WCC) and a third member who may be either faculty or academic staff;
2. Two students appointed by the Student Government Association (must include at least one athlete);
3. Athletic Director, who serves as ex officio, non-voting member

B. General operating procedures: In accordance with UWMC policies, State law, and general parliamentary procedure, the Committee shall operate as follows:

1. The Athletic Committee shall convene very near the start of each academic year and elect a Chair from among its voting members.
2. The Athletic Committee shall meet at least once each semester and more frequently as needed or as requested by the Athletic Director or Steering Committee.
3. The Chair shall notify members of upcoming meetings in a timely fashion and provide an agenda in advance to all members. Meeting notices must also be posted on the UWMC website and committee bulletin board.
4. One member shall be responsible to keep minutes of each meeting. Minutes shall be approved or amended and approved at the following meeting of the committee. If no meeting is scheduled in the immediate future, minutes may be approved by member vote via email. The person who took the minutes shall then have the approved minutes posted on the UWMC website and the committee bulletin board.
5. The committee shall not conduct business with fewer than half the voting members present; i.e., at least three voting members must be present for business to be conducted. However, since this is an advisory committee, the Athletic Director may solicit input from members from time to time via email or similar technology as long as all members are contacted and no significant changes are made in Athletic policy, procedures or budget.
6. Meetings shall be open in accordance with Wisconsin Statutes. Members may vote to go into closed session in accordance with Wisconsin Statutes for the purpose of discussing confidential personnel matters.
C. Duties and responsibilities: The Athletic Committee serves in an advisory capacity for athletics at UWMC. Working with the Athletic Director and the Faculty Representative to the WCC, the Committee may advise as needed on various athletic matters including the following:

1. the athletic budget
2. the number of intercollegiate teams to represent UWMC in the WCC
3. sport scheduling
4. the academic progress and eligibility of student athletes
5. fund-raising and dispersal of funds
6. the hiring of coaches
7. student appeals pertaining to the intercollegiate and intramural programs
8. disciplinary matters involving student-athletes
9. scheduling of the athletic facilities
10. such other matters as may be requested by the Athletic Director or Steering Committee

These Bylaws were drafted from a previous document “Statement of Purpose,” which has been in use in lieu of bylaws for many years. The Bylaws were approved by the Athletic Committee on December 11, 2012.